

**Minutes**  
**Nevada State Emergency Response Commission**  
**Bylaws Committee Meeting**  
Professional Engineers and Land Surveyor's State Board Room  
1755 E. Plumb Lane, Suite 130  
Reno, NV  
October 2, 2006

**Members Present**

Larry Farr, Chair  
Richard Brenner  
Stacey Giomi

**Staff**

Karen Kennard  
Suzanne Adam  
Bruce Ferrel  
Glade Myler

**I. Call to Order**

Larry Farr called the meeting to order at 8:33 a.m.

**II. Introductions**

Members and staff introduced themselves as shown above. A quorum was present.

**III. Approval of the June 7, 2006 meeting minutes**

Karen Kennard advised there was a change in Section IV, Item A of the minutes previously sent to the Committee, with regards to Pershing County. Originally, the last sentence of the paragraph pertaining to Pershing County LEPC read "There was no comment on Pershing's bylaws". This was deleted and replaced with "It was determined Article III, Membership, Section 3, Terms of Appointment needs attention".

Richard Brenner made a motion to approve the June 7, 2006 meeting minutes with the correction. Stacey Giomi seconded the motion which was approved unanimously.

**IV. Old Business**

**A. \*Discussion/Review of updated Local Emergency Planning Committee (LEPC) membership lists and LEPC petitions for membership revision pursuant to the Emergency Planning and Community Right to Know Act (EPCRA)**

Mr. Farr advised the Committee reviewed the membership lists at the previous meeting with regards to the 13 EPCRA membership categories. SERC staff sent a letter to all LEPCs that do not have the EPCRA suggested membership categories filled, advised which categories they are lacking, requested a response with what efforts were made to fill the

category(ies) and advised, if appropriate, to petition the SERC to change the membership.

*Douglas County LEPC* – Ms. Kennard advised Douglas County LEPC did not adequately respond to the letter sent by SERC staff.

*Churchill County LEPC* – Bruce Ferrel advised SERC staff received a response from Churchill County LEPC, submitting a list of members with the category number next to the name with no explanation for missing categories.

*Elko County LEPC* – Mr. Ferrel stated there was no response from Elko County LEPC.

*Pershing County LEPC* – Mr. Ferrel stated staff received a letter from Pershing County LEPC.

*White Pine County LEPC* – Mr. Ferrel stated there was no response from White Pine County LEPC.

Mr. Ferrel advised all other LEPCs responded with four LEPCs petitioning to change the suggested EPCRA membership list. A discussion ensued. A suggestion was made that SERC staff format a membership list form listing the 13 EPCRA categories. This form would be submitted annually from the LEPCs to the SERC office.

Mr. Brenner made a motion to recommend approval of the petitions to change membership from Carson City, Esmeralda, Lincoln, and Mineral County LEPCs. Mr. Giomi seconded the motion which was approved unanimously.

Mr. Giomi made a motion to consider responses from Clark, Eureka, Humboldt, Lander, Lyon, Storey, and Washoe County LEPCs' as petitions to change the suggested EPCRA membership list and approve the lists submitted. Mr. Brenner seconded the motion which was approved unanimously.

Mr. Giomi made a motion to find Pershing County LEPC is in substantial compliance and approve its list. Mr. Brenner seconded the motion which was approved unanimously.

Mr. Giomi made a motion to have SERC staff send letters to Churchill, Douglas, Elko, and White Pine County LEPCs explaining what they need to do, and advising noncompliance with this request could jeopardize future funding. Mr. Brenner seconded the motion which was approved unanimously.

Glade Myler, Sr. Deputy Attorney General, suggested with reference to White Pine County, the State Tax Commission receive a copy of this letter. Mr. Giomi amended the motion to include sending the letter certified mail and to send the State Tax Commission a copy of the letter. Mr. Brenner seconded the motion which was approved unanimously.

**B. \*Discussion/Review of updated LEPC bylaws from Churchill, Esmeralda and Pershing LEPCs as recommended by this Committee at its June 7, 2006 meeting**

Mr. Farr advised SERC staff sent emails to Churchill, Esmeralda, and Pershing County LEPCs with the Funding Committee's recommendations. *Esmeralda County LEPC* – Esmeralda County LEPC sent a revision of its bylaws.

*Pershing County LEPC* – Pershing County LEPC will be addressing this issue at its October 9 meeting.

*Churchill County LEPC* – Churchill County LEPC sent an email advising the staff its bylaws have already been sent to SERC staff.

Mr. Brenner made a motion SERC staff send a certified letter to the Churchill County LEPC requiring a copy of the LEPC bylaws with the review date included, and that noncompliance with this request could jeopardize future funding. Mr. Giomi seconded the motion which was approved unanimously.

**V. Public Comment**

There was no public comment.

**VI. \*Adjournment**

Mr. Brenner made a motion to adjourn the meeting at 9:15 a.m.